

**ANREP Executive Committee Meeting Wednesday,  
December 18, 2024**

**3:00 PM – 5:00 PM EDT**

**Meeting Zoom Link:**

<https://us06web.zoom.us/j/86777836463?pwd=ZnN3ajFvVm0zWWRCaTNIWGNlY0dldz09>

**Meeting Minutes**

**In Attendance:**

Bill Warren (Past-President), Erika Lyon (President), Andrea Lazzari (Secretary), Dean Solomon (Executive Secretary), Dan Stark (Western Region), Georgia Peterson (North Central Region), Danielle Rhea (Northeast Region), Chad Cook (Treasurer), Katie Brooks (Incoming Northeast Region), Renee Strnad (Incoming Treasurer)

**Not Attending:** Carrie Stevenson (Southern Region Rep), Kevin Zobrist (President-Elect), Eric Norland (NIFA Liaison), Erin Trouba (DEI Committee Chair) Catelyn Turner (Awards Chair), Rachel Pienta, Leslie Boby

- **Roll Call/Introductions/Guests – 2025 Board Members**
  - Meeting called to order at 3:00 PM
  - Introductions for new members:
    - Katie Brooks – incoming NE District Director
    - Renee Strnad – incoming Treasurer
- **Additions to Agenda**
  - None
- **Assignment of Minute Proofreaders**
  - Dan Stark & Bill Warren
- **Approve Meeting Minutes**
  - Danielle moved to approve minutes and Bill seconded. No discussion. Motion passed unopposed.
- **Update Reports from outside groups and initiatives**
  - NIFA – Eric Norland
    - Not present – no report
  - NREEF – Dean & Bill
    - Neither was able to attend last meeting, so nothing to report
  - NEWFI – Leslie Boby
    - Not present – no report
  - JCEP – Erika
    - Planning is underway for an association dinner at PILD in 2025. TBD about ELC 2025.
- **Presidents Report – Erika**

- Erika and Kevin held orientation for new board members earlier this month
- Working on scheduling meetings with state chapter chairs through January
- Wrote monthly digest newsletter article
- Routine correspondence and meeting prep
- **Treasurer's Report – Chad**
  - Account Balances as of 11/30/2024
    - Checking (7411): \$130,531.22
    - Conference Checking (5982): \$28,017.05
    - Escrow Savings (5995): \$25,842.37
    - CD (2150): \$20,098.26
    - Total Assets: \$204,488.90
  - Balance Activity
    - Withdrawals: Executive Secretary payment, web services payment (Q4 2023 and Q1-3 2024)
    - Deposits: membership dues
  - Relatively quiet and budget in good shape
  - Chad will be working with Renee over the next few months to successfully transition her into the Treasurer role
- **Executive Secretary's Report – Dean**
  - Worked with Catelyn Turner and Terra Freeman to finalize the 2025 awards program document based on the discussion during last month's board meeting. A pre-announcement went out with the December digest.
  - Started the website update process for 2025 and worked with Kevin and Erika to revise the new member welcome letter and annual dues renewal letter.
  - Worked with NEWFI leadership to update their committee website to make it clearer how to join the initiative as a member or non-member.
  - 2025 dues invoices were sent to members on December 16<sup>th</sup>. To date, 90 members are current for 2025 (renewals, and new members who joined after September 30<sup>th</sup>).
  - As of December 16<sup>th</sup>, 467 members have renewed or joined for 2024 or 2025 (110 new members to date). Our total membership is 483 (paid for 2024 or 2025, or life members). The total member count is lower than last month due to individuals dropped for non-payment in 2024.
- **Regional Representative Updates:**
  - Northeast – Danielle
    - Danielle met with Katie earlier today for an additional orientation meeting to prep her for the transition
  - Northcentral – Georgia
    - Planning to meet with the incoming regional representative (Anna) to ease the transition
  - Southern – Carrie
    - Not present – no report

- Western – Dan
  - Meeting of Oregon ANREP members at their annual Oregon Extension conference
- **Reports from Committees:**
  - EE360+ Grant - Renee Strnad
    - Nothing to report
    - In January, we will need to determine how to spend remaining funds
  - Awards Committee – Dean
    - Dean shared that awards applications are ready to go and will be open for submission starting January 2, 2025
  - Professional Development Committee – Holly Campbell
    - Not present – no report
  - DEI Committee – Erin Trouba
    - Hoping to have some results from JEDI training to share in January
    - Will be getting with Renee about ways to spend remaining EE360+ funds
  - Communications Committee - Sarah Havens
    - Not present – no report
    - Dean shared that he could try to pull some web analytics on the monthly digest email. He will work with Sarah on this.
  - Scholarship Committee – Chad
    - Committee will meet in early January to update criteria and get everything advertised
  - Conference Committee Update – Renee
    - Renee shared that the conference planning committee is hoping to meet in January or February
    - They will be distributing information about the upcoming ANREP conference at their state extension meeting in January to spread the word and build membership base for additional support
- **Old Business**
  - None
- **New Business**
  - Outgoing board members were given the opportunity to share a few words. Other members expressed their gratitude for everyone’s service.
- **Adjournment**
  - Meeting adjourned at 3:23 PM